



INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal, Hyderabad – 500 043

APPLICATION FORM FOR FOREIGN TOURS

1	Name of the Faculty / Student	:			
2	Employee ID / Roll Number	:			
3	Designation / Year and Section	:			
4	Department	:			
5	Details of Proposed Tour		:		
	a)	Symposium/ Meeting / Visit / other <i>(Please specify with dates)</i>	:		
	b)	Nature of Participation: Invited talk / contributed paper / Collaboration / Observation <i>(Please attach the letter of invitation / acceptance of paper)</i>	:		
	c)	Abstract of talk/paper/other contribution <i>(please enclose)</i>	:		
6	Relevance of the tour to Institute's programs (please state briefly)		:		
7	Talk / Presentation at IARE related to the proposed Tour <i>(please give schedule or proposed date)</i>		:		
8	a)	Anticipated Expenses Details		:	
		Mode of Travel		Amount	
		Fare (Both ways)	:		
		Visa Fee	:		
		Insurance Fee	:		
		Registration Fee	:		
		Accommodation	:		
		Local Expenses (Transport & DA)	:		
		Total	:		
9	b)	Financial Assistance Details		:	
		Agency	Travel	Visa	Registration
		Accommodation	Local Expenses	Total	
		IARE			
		Total			
8	Brief Scientific/Technical report of foreign tours and funds availed from IARE:				
	a)	During the current fiscal year			:
	b)	During the previous 2 fiscal years			:
9	Enclosures				
Date:					Signature
General Guidelines					
1) All applicants are required to present seminar/talks/reports on the science/science goals of the proposed tour.					
2) Applicants requesting financial support from the Institute should also have made applications, wherever possible, for support from external sources [e.g. Organizers, and/or other National funding agencies]					
3) All foreign tour application should be submitted directly to the office of the Principal. The applications of graduate students should be forwarded to the Principal by their Class Incharges / Mentors / HOD.					
4) Applications should be made well in advance, at least 3 weeks before the proposed dates for the tour.					
Approved / Not Approved					
					PRINCIPAL