



# INSTITUTE OF AERONAUTICAL ENGINEERING (Autonomous)

Dundigal, Hyderabad -500 043

## APPLICATION TO REGISTER FOR THE DAY CARE CENTRE

<b>Parent /Guardian Information</b>		
<b>S.no</b>	<b>Particulars</b>	<b>Details</b>
<b>1.</b>	<b>Mother/Guardian name</b>	
	<b>Address</b>	
	<b>Occupation</b>	
	<b>Phone number</b>	
	<b>Employee id</b>	
	<b>Department name</b>	
	<b>Work address</b>	
	<b>Work hours</b>	
	<b>Email</b>	
<b>2.</b>	<b>Father /Guardian name</b>	
	<b>Address</b>	
	<b>Occupation</b>	
	<b>Phone number</b>	
	<b>Department name</b>	
	<b>Employee id</b>	

	<b>Work address</b>	
	<b>Work hours</b>	
	<b>Email</b>	
<b>3.</b>	<b>No. of children to avail the day care</b>	
<b>4.</b>	<b>Male / female</b>	
<b>5.</b>	<b>Child's - 1 Full name</b>	
	<b>Date of birth (birth certificate to be attached)</b>	
	<b>Age of the child</b>	
	<b>Mention the children class (if applicable)</b>	
	<b>School name (if applicable)</b>	
<b>6.</b>	<b>Child's - 2 Full name</b>	
	<b>Date of birth (birth certificate to be attached)</b>	
	<b>Age of the child</b>	
	<b>Mention the children class (if applicable)</b>	
	<b>School name (if applicable)</b>	
<b>7.</b>	<b>Tick the availing Days of the week in care</b>	<b>Mon/Tue/Wed/Th/Fri/Sat / All days</b>
<b>8.</b>	<b>EMERGENCY CONTACT PERSON:</b> You (parent/guardian) are required to list at least 1 person with whom you Would feel comfortable leaving your child, and who could assume responsibility for your child if you could not be reached Immediately in an emergency, or if for some reason you could not pick up your child and were unable to communicate with the program. Examples: if your child were sick and you were not accessible, or if you experienced sudden illness between work and picking up your child.	
	<b>Name:</b>	
	<b>Relationship:</b>	
	<b>Address:</b>	
	<b>Phone number: Phone number:</b>	
<b>9.</b>	<b>Tick the availing Days of the week in care</b>	<b>Mon/Tue/Wed/Th/Fri/Sat / All days</b>

<b>10.</b>	<b>Meals typically served while in care</b>	<b>B.F :-----AM Lunch: -----PM Snack:-----PM</b>
<b>11.</b>	<b>Specify the children medical information ( if any undergoing problems)</b>	
<b>12.</b>	<b>Please list allergies, special medical or dietary needs or other areas of concern</b>	

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

Place:

Date of the Registration:

SIGNATURE  
of the parent/guardian

**Instructions to avail day care facility at IARE:**

1. Please complete this form and mail to [k.laksh mirevathi@iare.ac.in](mailto:k.laksh mirevathi@iare.ac.in) this form must be completed someone who has parental responsibility.( forms should be submit on/ Before the 26.04.2022)
2. Attach the relevant documents ( photo of the child , child aadhar card ,dob certificates of the children and the copy of employee id/aadhaar card )
3. This facility can avail from 1.05.2022 if any changes will intimate you through telegram app.
4. Parent have to drop their children with duly signed in registered every day/ particular availed days.
5. Parent have to hand over child with daycare kit with following items:
  - a) Diapers
  - b) Extra two pair dresses
  - c) Blankets and pillow
  - d) Water bottle
  - e) Breakfast
  - f) Lunch and snacks
6. Dress your child in simple, comfortable, weather appropriate clothes and footwear that are easy to wear. Avoid putting expensive jewelry or party clothing on children. Loss or damage to such items is not the responsibility of IARE staff.
7. This form must be completed for each of your children who will be enrolled in the program and must be updated whenever information changes. You must also either complete a new form annually or update this form annually by following the instructions.
8. Children suffering from infectious diseases like chicken pox or conjunctivitis, viral fevers or colds, stomach bugs should not be sent to Daycare. If IARE staff suspect that a child is

suffering from an infectious disease, they will immediately inform the parent, who should then take charge of their children.

9. If a child has any cuts or bruises first aid will be given. The parents will be informed, and the incident would be recorded in 'Record of accidents' maintained by the team.
10. In case of more serious problems the children will be taken to see the campus doctors [if it is within the working hours] with the permission of parents.