



INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)
DUNDIGAL-500043, HYDERABAD

APPLICATION FOR GRACE MARKS Regulation: R20

Name	:	
Roll Number	:	
Program	:	
Branch	:	
Number of Courses Failed	:	ONE / TWO
Regulation:	:	

Addition of a eligible marks (a maximum of 9 marks for B.Tech (Regular) and 7 marks for B.Tech (Lateral Entry) will enable me to pass in course(s) which is essential for acquiring required credits and issue of Provisional Certificate / Consolidated Grade Memo.

The details of the failed subject(s) for which addition of grace marks is requested given below:

S. No	Year & Semester	Course Code	Course Name

On successful processing of grace marks application, I will secure the required credits (160 / 126) for the award of the B.Tech. Degree. After adding grace marks there will be _____ failed course(s).

The details of the failed subject(s) for which undertaking is submitted given below:

S. No	Year & Semester	Course Code	Course Name

I understand and agree that, if my application for grace marks is submitted, I shall not be eligible to apply for any regular / supplementary Examination from this day onwards and I shall not claim performance of any examination including Re-valuation for which results are not declared by the date of submission of my grace marks application.

Hence, I request for processing of my grace marks and undertaking application and issue of my Provisional Certificate and Consolidated Grades Memo, at the earliest.

Date:

Signature of the student

Enclosures:

1. Original Memorandum of Grade(s) containing course(s) for which award of grace marks requested.
2. Duly filled in application is to be submitted at Examinations Control Office.

For Office Use Only:	
Request for processing of Credit Exemption Undertaking followed by Grace Marks	
Controller of Examinations	PRINCIPAL