



INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

DUNDIGAL-500043, HYDERABAD

APPLICATION FOR GRACE MARKS (CLASS CHANGE)

Regulation: R18

Name	:	
Roll Number	:	
Program	:	
Branch	:	
Number of Courses	:	ONE / TWO
Regulation	:	

Addition of a eligible marks (a maximum of 9 marks for B.Tech (Regular) and 7 marks for B.Tech (Lateral Entry) will enable me for change of class.

The details of the subject(s) for which addition of grace marks is requested given below:

S. No	Year & Semester	Course Code	Course Name

After adding grace marks there will be change of class from **First Class to First Class with Distinction / Second Class to First Class.**

I understand and agree that, if my application for grace marks is submitted, I shall not be eligible to apply for any regular / supplementary examination from this day onwards and I shall not claim performance of any examination by the date of submission of my grace marks application.

Hence, I request for processing of my grace marks and issue my Provisional Certificate and Consolidated Grades Memo at the earliest.

Date:

Signature of the Student

Enclosures:

1. Original Memorandum of Grade(s) containing course(s) for which award of grace marks requested.
2. Duly filled in application to be submitted at Examinations Control Office.

For Office Use Only:	
Request for processing of followed by Grace Marks	
Controller of Examinations	PRINCIPAL