



INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal, Hyderabad-500043

Course Accomplishments Scoring System (CASS)

Evaluation Period – Once in 6 months (Odd/Even Semesters)

Name of the Faculty	
Faculty ID	
Designation	
Department	
Experience after Ph.D	
Academic year	

General Instructions:

- If space provided in the columns is inadequate, *use separate sheets and mark it as annexure*
- **Filled in form** along with all supporting documents is to be submitted to the Dean of internal audit and policies

S. No	Parameters	Marks	Weightage
1	Teaching activities and Student Success	100	0.50
2	Conducted and Attended FDP/Workshops/Refresher Courses	100	0.30
3	Involvement in disciplinary and administrative activities	100	0.20

S.No	Parameters		Marks
1	Teaching activities and Student Success	Audit Weight: 0.50	100
	A. Details of lectures, tutorials, practical and other teaching related activities: 30 marks B. Student course feedback: 40 marks C. Semester end examination results: 30 marks		
2	Conducted and Attended FDP/Workshops/ Refresher Courses	Audit Weight: 0.30	100
	A. Conducted: Details of refresher / orientation course / research methodology / workshop / technology programs / faculty development programs: 50 marks B. Attended: Details of refresher / orientation course / research methodology /workshop / technology programs / faculty development programs: 50 marks		
3	Involvement in disciplinary and administrative activities	Audit Weight: 0.20	100
	A. Involvement in disciplinary activities: 20 marks B. Involvement in administrative activities: 30 marks C. Involvement in institute level activities: 20 marks D. Involvement in community development and social responsibility: 30 marks		

1. Teaching activities and Student Success**A. Details of lectures, tutorials, practical and other teaching related activities: Max. 30 marks****Score Calculation:**

Marks	0	3	6	10
Criteria	Below75%	75%-85%	86%-95%	Above95%

S.No	Year /Semester	CourseName	Program	Lectures/ Tutorials/Practical		% ofassignedclassestaught
				No.ofclasses scheduled	No.ofclasses conducted	

B. Student course feedback: Max. 40 marks**Score Calculation:**

Marks	0	3	6	10
Criteria	Below70%	70%-75%	75%-85%	Above85%

S.No	Year /Semester	CourseName	Program	Feedback(%)		Average(%)
				Earlysemester (Contentdelivery)	Course endsurvey	

C. Semester end examination results: Max. 30 marks**Score Calculation:**

Marks	0	3	6	10
Criteria	Below70%	70%-80%	80%-90%	Above90%

S.No	Year /Semester	Coursecode	CourseName	Level(UG/P G)	TeachingMode	Pass(%)

2. A) Attended - Details of refresher / orientation course / research methodology / workshop / technology programs / faculty development programs

- Per event 10 Marks (Max. marks 50)

S.No	Details	Place	Period		Sponsoring /Organizingagency
			From	To	

B) Conducted - Details of refresher / orientation course / research methodology / workshop / technology programs / faculty development programs

- Per event 10 Marks (Max. marks 50)

S.No	Details	Place	Period		Sponsoring /Organizingagency
			From	To	

3. Involvement in disciplinary, administrative, institute level, community development and social responsibility activities

A. Involvement in disciplinary activities

- Per activity 2 Marks (Max. marks 20)

S.No	Name of the Activity	Designation	Institution/ Department	Period	
				From	To

B. Involvement in administrative activities

- Per activity 2 Marks (Max. marks 30)

S.No	Name of the Activity	Designation	Institution/ Department	Period	
				From	To

C. Involvement in institute level activities

- Per activity 2 Marks (Max. marks 20)

S.No	Name of the Activity	Designation	Institution/ Department	Period	
				From	To

D. Involvement in community development and social responsibility

- Per activity 2 Marks (Max. marks 30)

S.No	Name of the Activity	Designation	Institution/ Agency	Period	
				From	To

ADDITIONAL INFORMATION

(To be checked and verified by the concerned Auditor)

Activities	Actions		Remarks
Student Attendance Record (Hardcopy/ Online)	Available	Not available	
Class Work Adjustments (Nos)	Given	Taken	
No. of Extra Classes held; if any	Scheduled	Delivered	
Minor Projects / Case studies Allotted to Students	Allotted	Executed	
List of Students Who Are Currently Undertaking Massive Online Open Learning Courses (Moocs)	Available	Not available	
List of Virtual Labs Being Recommended/ Conducted	Available	Not available	
List of Students Who Are Currently Enrolled/Using Virtual Lab(s)	Available	Not available	

Signature of the faculty

HOD Details	
Name of the HOD	
Signature of the HOD	
Remarks / Recommendations, if any:	
Auditor Details	
Name of the Auditor-1	
Signature with date	
Remarks / Recommendations, if any:	
Name of the Auditor-2	
Signature with date	
Remarks / Recommendations, if any:	

Observations (In respect of the weightage of activities claimed)

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Recommendation / Remedial Measures Suggested

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Dean of Internal Audit and Policies

Principal