



INSTITUTE OF AERONAUTICAL ENGINEERING
(Autonomous)

Dundigal, Hyderabad - 500043, Telangana

CIVIL ENGINEERING

ATTAINMENT OF COURSE OUTCOME - ACTION TAKEN REPORT

Name of the faculty:	Dr. WASHIM SAJJAD	Department:	Civil Engineering
Regulation:	IARE - R20	Batch:	2020-2024
Course Name:	Soft Skills and Interpersonal Communication	Course Code:	AHSC15
Semester:	VIII	Target Value:	60% (1.8)

Attainment of COs:

Course Outcome	Direct Attainment	Indirect Attainment	Overall Attainment	Observation
CO1 Apply soft skills in the development of personality and use them in their daily life.	3.00	2.20	2.8	Attained
CO2 Relate how to listen actively and respond productively to others.	3.00	2.30	2.9	Attained
CO3 Classify the correct usage of English grammar in writing and speaking.	3.00	2.30	2.9	Attained
CO4 Demonstrate the significance of verbal and non-verbal communication in academic and non-academic platforms.	3.00	2.20	2.8	Attained
CO5 Explain some of the strategies and challenges for effective speaking skills and make use of prereading skills to understand the content of advanced level text books	3.00	2.30	2.9	Attained
CO6 Develop various written communication strategies of cover letter writing, resume writing, E-mail writing and report writing.	3.00	2.30	2.9	Attained

Action Taken Report: (To be filled by the concerned faculty / course coordinator)


Course Coordinator


Mentor


Head of the Department

Head of the Department
Civil Engineering
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