

STUDENT COUNCIL & CLUBS

Empowering Students to Learn, Lead, and Excel



STUDENT CLUBS

"Where students transform into leaders, innovators, creators, and changemakers."

Handbook

2026-27

Introduction

The Student Council and Clubs at the Institute of Aeronautical Engineering play a vital role in enriching student life by providing dynamic platforms for leadership, innovation, creativity, and personal growth. These student-led bodies encourage active participation in technical, cultural, literary, social, and sports activities, enabling students to discover and nurture their talents while developing essential skills such as communication, teamwork, problem-solving, and decision-making.

Through a diverse range of clubs and initiatives, students gain valuable opportunities to learn beyond the classroom, engage with like-minded peers, and contribute to the campus and society. The Student Council and Clubs foster an inclusive and vibrant environment that promotes holistic development, professional excellence, social responsibility, and a lifelong commitment to learning, empowering students to become confident leaders and responsible global citizens.



Objectives

The Student Council and Clubs at IARE are dedicated to fostering a dynamic and engaging campus environment that promotes holistic student development beyond academics. Through diverse opportunities for participation, leadership, and collaboration, they aim to empower students to realize their full potential and contribute meaningfully to society.

- Develop leadership, teamwork, communication, and decision-making skills for personal and professional success.
- Foster innovation, creativity, and entrepreneurial thinking through experiential learning and practical exposure.
- Provide diverse platforms for excellence in technical, cultural, literary, sports, and social activities.
- Promote inclusivity, social responsibility, ethical values, and holistic growth to nurture confident and globally competent leaders.

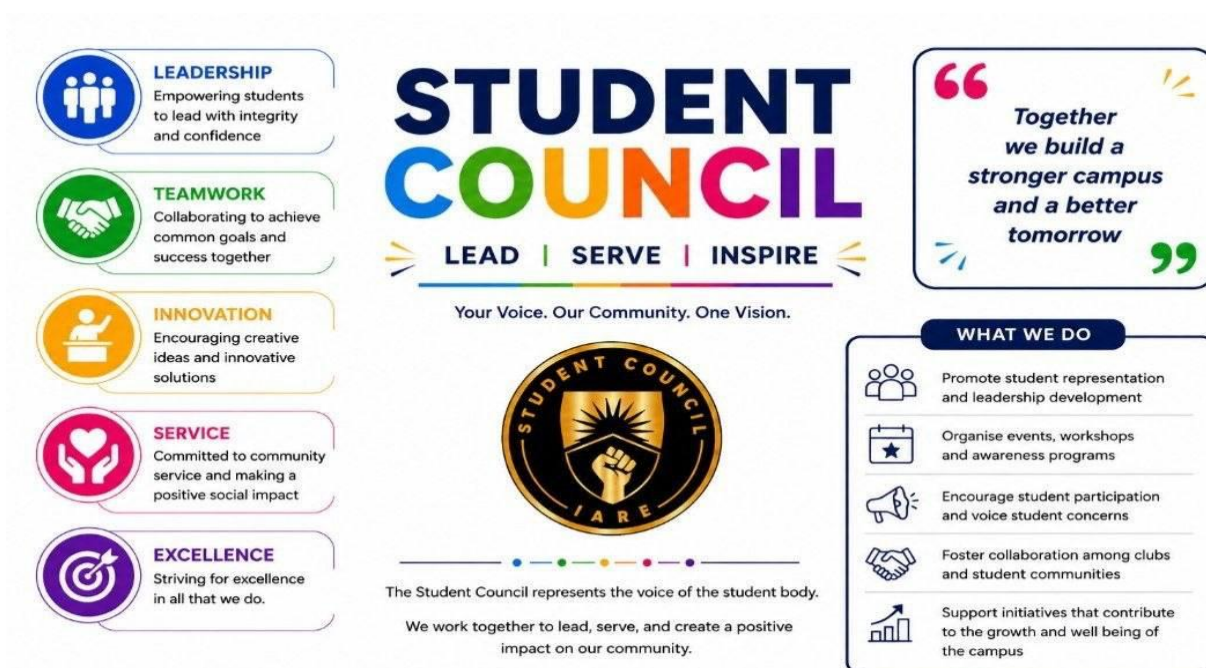


Student Council

The Student Council serves as the official representative body of the student community, fostering a strong partnership between students and the institution. It plays a pivotal role in enhancing campus life by promoting student welfare, encouraging active participation, and ensuring that student voices contribute meaningfully to institutional growth and development.

Key Responsibilities

- Represent and advocate for the interests, ideas, and concerns of the student community.
- Plan, coordinate, and execute major institutional events, celebrations, and student initiatives.
- Foster student engagement by encouraging participation in academic, co-curricular, and extracurricular activities.
- Support and strengthen the functioning of various student clubs and organizations.
- Facilitate effective communication and collaboration between students, faculty, and administration.
- Promote leadership, teamwork, and responsible citizenship among students.
- Contribute to creating a vibrant, inclusive, and student-centric campus culture.
- Encourage community service, social responsibility, and positive societal impact through student-led initiatives.



How to join in Student Council

To join the Student Council, you generally need to become a Class Representative (CR) or be nominated for a Student Council portfolio. According to the institute's Student Council policy, all Class Representatives are members of the Student Council.

Eligibility

- Must be a regular student of IARE.
- Should have no academic arrears during the year of nomination.
- Should not have any disciplinary actions against them.
- Must demonstrate leadership, communication, and organizational skills.

How to Join

Become a Class Representative (CR)

- CRs are nominated by the Head of the Department in consultation with class mentors, usually based on merit and leadership qualities.

Participate Actively

- Take part in clubs, events, technical activities, cultural programs, sports, and volunteering activities.
- Build a record of leadership and service.

Seek Student Council Nominations

- Positions such as President, Vice President, Cultural Head and Co-Head, Outreach Head and Co-Head, Social Media Head and Co-Head, PR Head and Co-Head, Grievance Head and Co-Head, Logistics Head and Co-Head are nominated based on leadership activities demonstrated in previous years.

Student Council selection process

At IARE Student Council positions are nominated, not elected. Selection is based on the student's leadership record, academic performance, and contributions to institute activities.

Step 1: Eligibility Check

A candidate must:

- Be a regular student.
- Have no academic arrears in the year of nomination.
- Have a good disciplinary record.

Step 2: Evaluation of Contributions

Students are assessed based on:

- Leadership activities
- Club and event involvement
- Volunteering and organizing experience
- Communication and teamwork skills
- Overall contribution to campus activities

Step 3: Class Representative (CR) Selection

- Class Representatives are nominated by the Head of Department in consultation with class mentors.
- Selection is generally based on merit and leadership qualities.

Step 4: Student Council Portfolio Selection

The following positions are filled through nomination:

- President
- Vice President
- Cultural Head and Co-Head
- Outreach Head and Co-Head
- Social Media Head and Co-Head
- PR Head and Co-Head
- Grievance Head and Co-Head
- Logistics Head and Co-Head

Assessment Rubric

Criterion	Weightage
Leadership & Initiative	30%
Event/Club Contributions	25%
Communication Skills	20%
Academic Performance	15%
Discipline & Professionalism	10%

Google Form Registration Link: <https://forms.gle/jiFGWJKFASjNZpYL8>

Student Clubs

The Student Clubs at IARE operate through a well-defined structure that promotes effective leadership, collaboration, and active student participation. Each club functions under the guidance of faculty mentors and student leaders, ensuring smooth planning, execution, and continuous growth of club activities and initiatives.

Organizational Structure

Patron

- Principal

Student Club Coordination Committee

- Dean / Head of Student Clubs
- Faculty Club Coordinators

Faculty Mentor

- Provides guidance, mentorship, and administrative support.
- Ensures alignment with institutional policies and objectives.

Student Club Leadership Team

- President / Club Head
- Vice President / Vice Club Head
- Secretary
- Joint Secretary
- Treasurer

Core Committee Members

- Event Coordinator
- Technical Coordinator
- Creative & Design Coordinator
- Media & Public Relations Coordinator
- Documentation Coordinator
- Outreach & Membership Coordinator

Club Members

- Active student participants from various departments and academic years.
- Contribute to planning, organizing, and executing club activities.

Functional Responsibilities

- Plan and execute club activities, events, workshops, and competitions.
- Promote student participation and engagement.
- Manage club operations, communications, and documentation.
- Encourage innovation, creativity, leadership, and teamwork.
- Support community outreach and social impact initiatives.
- Foster collaboration among students, faculty, industry, and external organizations.

This structured framework ensures that every Student Club at IARE functions efficiently while providing students with valuable opportunities for leadership, learning, networking, and personal growth.

Why Be a Student Club Leadership Team Member?

Serving as a member of the Student Club Leadership Team is a unique opportunity to make a meaningful impact on the student community while developing valuable personal and professional skills. It allows students to take initiative, inspire others, and contribute to the growth and success of their clubs and the institution.

- **Leadership Development:** Strengthen leadership, decision-making, problem-solving, and organizational skills through hands-on experience.
- **Professional Growth:** Gain practical experience in event management, team coordination, communication, and project execution.
- **Networking Opportunities:** Build strong connections with peers, faculty members, industry professionals, and alumni.
- **Personal Growth:** Enhance confidence, responsibility, adaptability, and interpersonal skills.
- **Creating Impact:** Influence campus culture by organizing meaningful activities, events, and initiatives that benefit the student community.
- **Teamwork and Collaboration:** Learn to work effectively with diverse teams while fostering a spirit of cooperation and inclusivity.
- **Recognition and Achievement:** Earn recognition for contributions to student life and build a strong portfolio of leadership experiences.
- **Career Readiness:** Develop competencies highly valued by employers, including leadership, communication, time management, and strategic thinking.

Expectations and Benefits

Expectations

- **Effective Communication:** Maintain regular communication with club members, faculty mentors, and Student Affairs.
- **Leadership & Teamwork:** Guide, motivate, and support members in achieving club goals.
- **Active Participation:** Attend meetings, contribute ideas, and participate in planning activities.
- **Event Management:** Organize and execute workshops, competitions, campaigns, and club events efficiently.
- **Responsibility & Accountability:** Ensure smooth club operations, proper documentation, and adherence to institutional guidelines.

Benefits

- **Leadership Development:** Strengthen leadership, decision-making, and problem-solving skills.
- **Professional Growth:** Gain hands-on experience in event management, communication, and teamwork.
- **Networking Opportunities:** Build connections with students, faculty, alumni, and industry professionals.
- **Personal Growth:** Enhance confidence, creativity, responsibility, and organizational abilities.
- **Positive Impact:** Contribute to a vibrant campus culture and create meaningful opportunities for fellow students.

Best Practices

Set Clear Goals: Align activities with the club's vision and objectives.

Encourage Participation: Motivate members to actively engage in club events and initiatives.

Promote Teamwork: Foster collaboration, inclusivity, and mutual respect.

Organize Quality Activities: Conduct meaningful programs that benefit members.

Continuously Improve: Seek feedback and enhance club performance regularly.

How to Establish a New Club?

If students identify a new area of interest that is not currently represented within the existing Student Clubs, they are encouraged to initiate the formation of a new club. Establishing a new club provides an opportunity to foster innovation, collaboration, and student engagement in emerging fields and areas of interest.

Starting a New Student Club

IARE encourages students to explore new ideas and establish clubs that align with emerging interests, technologies, and community needs. Students interested in creating a new club should follow the process outlined below.

Identify the Need

Before proposing a new club, students should assess whether a similar club already exists and identifies the unique value and purpose of the proposed club.

Develop a Club Proposal

Prepare a proposal that clearly outlines:

- Club Name
- Vision and Mission
- Objectives
- Proposed Activities
- Membership Structure
- Expected Outcomes and Benefits

Faculty Mentor Approval

Identify a Faculty Mentor who is willing to guide and support the club's activities and development.

Submit the Proposal

Submit the proposal to the Student Affairs Committee or the designated institutional authority for review and approval.

Registration and Recognition

Upon approval, the club will be officially registered and recognized as a Student Club of IARE, enabling it to conduct activities under institutional guidelines.

Club Registration Process

To establish a Student Club, students must follow a structured registration process to ensure effective operation and alignment with institutional goals.

Step 1: Club Proposal Submission

Submit a proposal including the club's name, vision, mission, objectives, organizational structure, faculty mentor details, proposed activities, membership criteria, and expected outcomes.

Step 2: Review and Approval

The Student Affairs Committee reviews the proposal for relevance, feasibility, and alignment with Institute objectives.

Step 3: Faculty Mentor Appointment

A Faculty Mentor is assigned to guide the club and support its activities.

Step 4: Registration and Recognition

Upon approval, the club is officially registered and recognized as an Student Club.

Step 5: Annual Activity Plan Submission

Submit the club's proposed activities and event calendar for the academic year.

Step 6: Conduct of Activities

All events and initiatives must receive prior approval from the Faculty Mentor and Student Affairs Committee.

Step 7: Reporting and Documentation

Submit event reports, participation details, outcomes, and photographs after each activity for institutional records.

Student Clubs Portal

The Student Clubs Portal serves as a central platform for students to explore club activities, events, achievements, and participation opportunities. It enables clubs to share event updates, membership information, resources, and success stories while fostering communication, collaboration, and active student engagement across the campus.

How to join in Student club

To join a Student Club, you can follow these steps:

- Watch for club recruitment announcements at the beginning of the semester through the student portal, notice boards, Telegram/WhatsApp groups, or faculty coordinators.
- Choose a club based on your interests, such as technical, cultural, sports, photography, music, dance, coding, entrepreneurship, or social service activities.
- Fill out the club registration/application form when membership opens. Attend orientation or selection rounds if the club conducts interviews, auditions, or screening activities.
- After selection, participate actively in meetings, events, workshops, and competitions organized by the club.

Registration process

The registration process for IARE Student Clubs generally follows these steps:

- **Announcement of Club Registrations** – Notifications are shared through the student portal, department groups, class representatives, faculty coordinators, or Student Council.
- **Submit Registration Form** – Interested students fill out the club membership form (online or offline) during the enrollment period.
- **Selection Process (if applicable)** – Some clubs may conduct interviews, auditions, or skill assessments depending on the club's activities.
- **Confirmation of Membership** – Selected students receive confirmation from the club coordinator or faculty mentor.
- **Orientation and Participation** – Members attend orientation sessions and start participating in club activities, events, workshops, and competitions.

Google Form Registration Link: <https://forms.gle/dzsz9ykWLPKSNaA6>

Selection Process for Club Head, Club Co Head and Club members

1. Club Head

Eligibility:

- Usually III Year students (or as per institute guidelines)
- Good academic standing
- Active participation in club activities
- Leadership and communication skills

Selection Process:

- Application/Nomination
- Submission of Resume and Statement of Purpose
- Presentation of Club Vision and Action Plan
- Personal Interview by Faculty Coordinator and Student Council Committee
- Final Selection based on:
 - Leadership ability (30%)
 - Club contributions (30%)
 - Communication skills (20%)
 - Academic and disciplinary record (20%)

2. Club Co-Head

Eligibility:

- II/III Year students
- Active club member with event experience

Selection Process:

- Application Submission
- Review of Previous Contributions
- Interview
- Evaluation based on:
 - Teamwork and coordination skills
 - Event management experience
 - Communication skills
 - Commitment to club activities

3. Club Members

Eligibility:

- Open to all students

Selection Process:

- Registration Form Submission
- Basic Screening (if required)
- Skill Test/Audition (for specialized clubs such as Music, Dance, Fine Arts, etc.)
- Confirmation of Membership

Classification of Student Clubs:

Community Service Clubs:

National Service Scheme (NSS)
Street Cause
Women Empowerment
Electoral Literacy
ASMI

Cultural Clubs:

Fine Arts
Dance (Plugs)
Music (Rhapsody)
Pixels
Chitrakala
Comedy (N2O Factory)
Foodies (Bakasura)
Fit Fusion
ReelHaus

Technical Clubs:

E-Designing and Marketing
Entrepreneurship
Literary (Citadel)
Compendium
Google Developers
GenBot

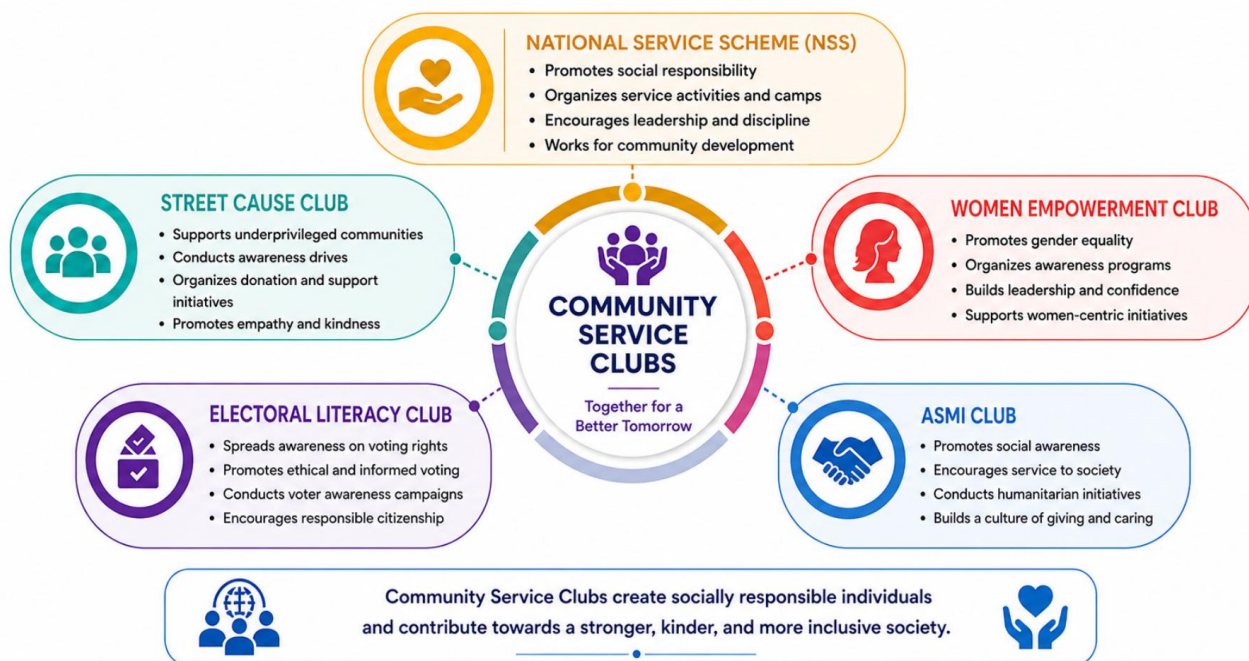
Sports Clubs:

Cricket
Volley Ball
Throw Ball
Basket Ball
Kabaddi
Foot Ball
Badminton
Carroms
Table Tennis
Chess



COMMUNITY SERVICE CLUBS FRAMEWORK

Empowering Students • Serving Society • Creating Impact



COMMUNITY SERVICE CLUBS

National Service Scheme (NSS): The NSS Club at IARE promotes community service, social responsibility, and civic awareness among students. It engages students in volunteer activities, awareness campaigns, and community development programs. The club inspires young minds to contribute positively to society and national development.



Objectives

- Encourage students to participate in community service and social welfare activities.
- Develop leadership, teamwork, and a sense of social responsibility among students.
- Promote awareness on health, environment, education, and societal issues.

Street Cause: The Club of Street Cause at IARE is dedicated to creating a positive social impact through community service and volunteer initiatives. It encourages students to actively engage in humanitarian activities, awareness campaigns, and outreach programs. The club nurtures compassion, empathy, and a commitment to social responsibility among students.



Objectives

- Promote community service and support for underprivileged sections of society.
- Encourage student participation in social awareness and welfare initiatives.
- Develop empathy, leadership, and a sense of civic responsibility through volunteering.

Versailles : The Club of Women Empowerment at IARE is committed to promoting gender equality, confidence, and leadership among students. It provides a platform for awareness, skill development, and personal growth through various initiatives and programs. The club encourages students to become empowered individuals who contribute positively to society.



Objectives

- Promote awareness of women's rights, equality, and empowerment.
- Develop leadership, confidence, and professional skills among students.
- Encourage participation in initiatives that support social and personal development.

Electoral Literacy: The Electoral Literacy Club at IARE promotes awareness about democratic values, electoral processes, and informed voting. It educates students on their rights and responsibilities as responsible citizens through various activities and campaigns. The club encourages active participation in strengthening democracy and civic engagement.



Objectives

- Create awareness about electoral rights, voting procedures, and democratic principles.
- Encourage informed and ethical participation in the electoral process.
- Develop responsible citizenship and civic consciousness among students.

ASMI: The ASMI Club at IARE provides a platform for students to express their ideas, talents, and creativity while fostering personal growth and self-confidence. It organizes engaging activities, workshops, and interactive sessions that promote learning and collaboration. The club encourages students to explore their potential and contribute meaningfully to campus life.

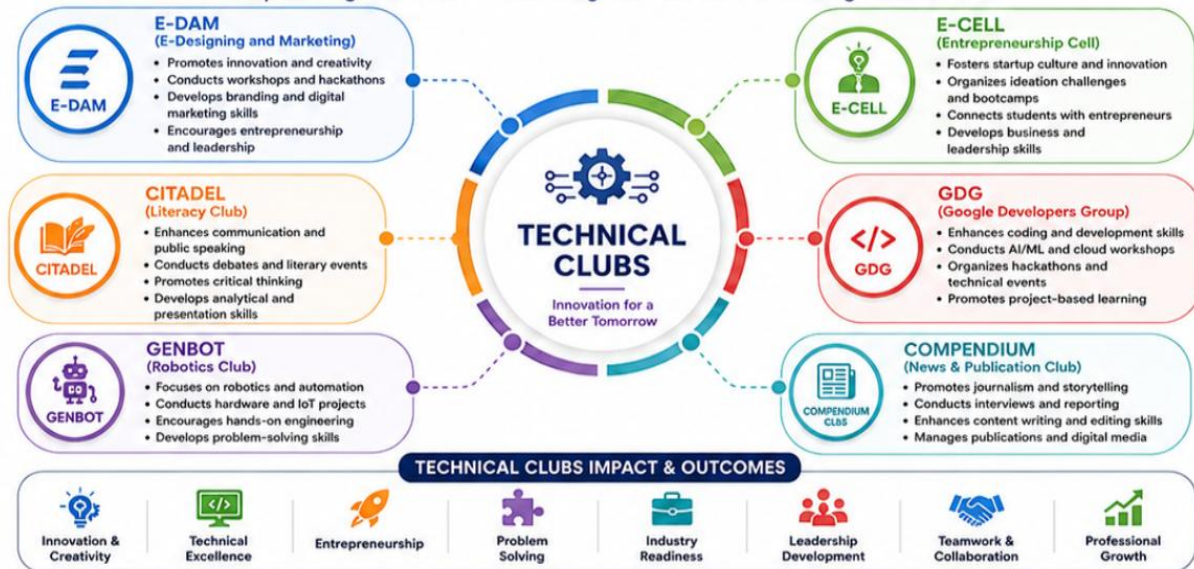


Objectives

- Encourage creativity, self-expression, and personal development among students.
- Develop leadership, communication, and teamwork skills through club activities.
- Provide opportunities for learning, collaboration, and holistic growth.

TECHNICAL CLUBS FRAMEWORK

Empowering Innovation • Enhancing Technical Skills • Building Future Leaders



TECHNICAL CLUBS

E-Designing and Marketing: The Club of E-Designing and Marketing at IARE promotes creativity in digital design and modern marketing practices. It provides students with opportunities to develop skills in graphic design, branding, and content creation. The club fosters innovation, entrepreneurship, and effective digital communication.



Objectives

- Enhance skills in digital design and marketing tools.
- Encourage creativity through branding and content development.
- Provide practical exposure to digital marketing strategies and trends.

Entrepreneurship: The Club of Entrepreneurship at IARE nurtures innovation, creativity, and entrepreneurial thinking among students. It provides a platform to develop business ideas, startup skills, and leadership qualities. The club encourages students to transform innovative concepts into impactful ventures.



Objectives

- Foster entrepreneurial mindset and innovation among students.
- Develop business, leadership, and problem-solving skills.
- Encourage startup culture through workshops, mentoring, and networking opportunities.

Literary (Citadel): The Club of Literary (Citadel) at IARE nurtures a passion for literature, language, and creative expression among students. It provides a platform for reading, writing, debating, and public speaking activities. The club enhances communication skills, critical thinking, and intellectual growth.



Objectives

- Develop effective communication and public speaking abilities.
- Encourage creative writing, reading habits, and literary appreciation.
- Promote critical thinking through debates, discussions, and literary events.

Compendium: The Club of Compendium at IARE promotes knowledge sharing, intellectual exploration, and continuous learning among students. It provides a platform for discussions, presentations, quizzes, and knowledge-based activities across diverse domains. The club encourages curiosity, critical thinking, and academic excellence.



Objectives

- Foster a culture of learning and knowledge exchange.
- Enhance analytical, research, and presentation skills.
- Encourage participation in intellectual and knowledge-based activities.

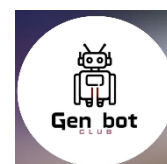
Google Developers: The Club of Google Developers at IARE empowers students to explore emerging technologies, software development, and innovation. It provides opportunities to learn, build, and collaborate through workshops, coding sessions, and technical projects. The club fosters a culture of continuous learning, problem-solving, and technological excellence.



Objectives

- Enhance technical skills in programming, development, and Google technologies.
- Encourage innovation through projects, hackathons, and collaborative learning.
- Provide industry-relevant exposure to emerging technologies and best practices.

GenBot: The Club of GenBot at IARE promotes learning and innovation in Artificial Intelligence, Generative AI, Machine Learning, and intelligent automation through hands-on projects, workshops, and emerging technology initiatives.



Objectives

- Develop skills in Artificial Intelligence, Generative AI, and Machine Learning.
- Encourage innovation through AI-based projects, workshops, and competitions.

CULTURAL CLUBS FRAMEWORK

Celebrating Creativity • Showcasing Talent • Building Connections



CULTURAL CLUBS

Fine Arts: The Club of Fine Arts at IARE provides a creative platform for students to explore and express their artistic talents. It encourages participation in activities such as painting, sketching, crafting, and visual arts. The club fosters creativity, imagination, and appreciation for artistic expression.

Objectives

- Promote creativity and artistic excellence among students.
- Enhance skills in painting, sketching, and other visual art forms.
- Provide opportunities to showcase talent through exhibitions and competitions.



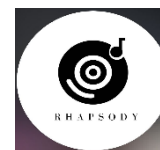
Dance (Plugs): The Club of Dance (Plugs) at IARE provides a dynamic platform for students to express creativity, showcase talent, and celebrate diverse dance forms while fostering confidence, teamwork, and cultural appreciation.

Objectives

- Develop dance skills and artistic expression among students.
- Encourage teamwork, creativity, and stage confidence through performances.



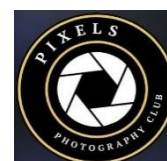
Music (Rhapsody): The Club of Music (Rhapsody) at IARE provides a platform for students to explore and showcase their musical talents. It encourages creativity, collaboration, and artistic expression through vocal and instrumental performances. The club nurtures musical excellence while fostering confidence, teamwork, and cultural appreciation.



Objectives

- Develop vocal and instrumental music skills among students.
- Encourage creativity and self-expression through musical performances.
- Promote participation in music events, concerts, and competitions.

Pixels: The Club of Pixels at IARE provides a creative platform for students passionate about photography, digital media, and visual storytelling. It encourages students to capture, create, and communicate ideas through photography, photo editing, and multimedia content. The club fosters creativity, technical skills, and artistic expression through visual arts.



Objectives

- Develop skills in photography, photo editing, and visual communication.
- Encourage creativity and storytelling through digital media.
- Provide opportunities to showcase talent through exhibitions, events, and competitions.

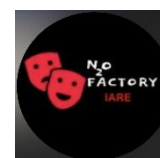
Chitrakala: The Club of Chitrakala at IARE provides a platform for students to explore their creativity through visual arts, filmmaking, and artistic expression. It encourages innovation in painting, sketching, digital art, and creative storytelling. The club nurtures artistic talent while fostering imagination, cultural appreciation, and self-expression.



Objectives

- Develop artistic and creative skills through various visual art forms.
- Encourage innovation in art, design, and creative storytelling.
- Provide opportunities to showcase talent through exhibitions, workshops, and competitions.

Comedy (N2O Factory): The Club of Comedy (N2O Factory) at IARE provides a lively platform for students to express humor, creativity, and entertainment. It encourages students to showcase their talent through stand-up comedy, skits, mimicry, and humorous performances. The club fosters confidence, communication skills, and a positive campus atmosphere through laughter and creativity.



Objectives

- Encourage creative expression through comedy and performance arts.
- Develop confidence, communication, and stage presence among students.
- Promote entertainment, teamwork, and a vibrant campus culture.

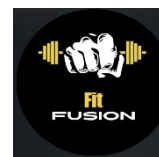
Foodies (Bakasura): The Club of Foodies (Bakasura) at IARE brings together students who share a passion for food, culinary exploration, and diverse cuisines. It provides a platform to discover food cultures, organize food-related events, and celebrate gastronomic experiences. The club fosters creativity, social interaction, and appreciation for culinary diversity.



Objectives

- Promote awareness and appreciation of diverse food cultures and cuisines.
- Encourage creativity and engagement through food-related activities and events.
- Foster social bonding and cultural exchange through shared culinary experiences.

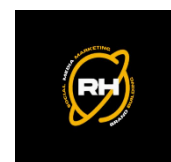
Fit Fusion: The Club of Fit Fusion at IARE promotes physical fitness, mental wellness, and a healthy lifestyle among students. It encourages participation in fitness activities, wellness programs, and health awareness initiatives. The club inspires students to achieve overall well-being through balanced and active living.



Objectives

- Promote physical fitness and healthy lifestyle habits.
- Encourage participation in wellness and recreational activities.
- Create awareness about mental health, nutrition, and well-being.

ReelHaus: The Club of ReelHaus at IARE provides a creative platform for students passionate about filmmaking, videography, and digital storytelling. It encourages students to explore scriptwriting, direction, editing, cinematography, and content creation. The club fosters creativity, innovation, and visual communication through engaging multimedia projects.



Objectives

- Develop skills in filmmaking, videography, and digital content creation.
- Encourage creative storytelling through short films, reels, and multimedia projects.
- Provide opportunities to showcase talent through film screenings, workshops, and competitions.

SPORTS CLUBS FRAMEWORK

Play Together • Stay Fit • Compete Fair • Build Champions



SPORTS CLUBS

Sports Clubs: The Sports Clubs at IARE provide a dynamic platform for students to participate in various indoor and outdoor sports, including Cricket, Volleyball, Throwball, Basketball, Kabaddi, Football, Badminton, Carroms, Table Tennis, and Chess. These clubs promote physical fitness, teamwork, discipline, and sportsmanship through regular practice sessions and competitions. They encourage students to develop leadership qualities, competitive spirit, and a healthy lifestyle.

Objectives

- Promote physical fitness, mental well-being, and a healthy lifestyle among students.
- Develop teamwork, discipline, leadership, and sportsmanship through active participation.
- Encourage excellence in various indoor and outdoor sports activities and competitions.
- Provide opportunities for skill development, competitive exposure, and talent recognition.
- Foster a spirit of perseverance, resilience, and fair play both on and off the field.



Event Guidelines and Policies – Student Council & Clubs

To ensure the successful planning, execution, and management of student activities, all Student Council and Club events at the Institute of Aeronautical Engineering must comply with the following guidelines and institutional policies.

Event Approval Requirement

All student club events, workshops, competitions, awareness programs, cultural activities, and campaigns must receive prior approval from the Faculty Mentor and Student Club Committee before being conducted.

Student organizations are expected to:

- Adhere to all institutional policies, procedures, and regulations.
- Obtain necessary permissions before announcing or conducting any event.
- Coordinate with concerned departments for venue, logistics, and resource requirements.
- Ensure the safety, discipline, and well-being of all participants.
- Cooperate with institutional authorities before, during, and after the event.
- Maintain professionalism and uphold the reputation of IARE throughout the event.

Major Events and Special Programs

Events involving any of the following may require additional approvals:

- External speakers or industry experts.
- Inter-college competitions and festivals.
- Large-scale cultural or technical events.
- Media coverage and publicity.
- High participant turnout.
- Sponsorships from external organizations.
- Activities involving special security or logistical arrangements.

For such events, proposals should be submitted well in advance to facilitate necessary approvals and arrangements.

Safety and Security

Student Clubs must prioritize participant safety in all activities.

- Follow institutional safety guidelines and emergency procedures.
- Conduct activities only in approved venues.
- Report any safety concerns immediately to the Faculty Mentor or Student Affairs Committee.
- Ensure responsible conduct by all participants and volunteers.

Sponsorship Guidelines

Internal Support

Clubs seeking institutional support for events should submit a formal request through the prescribed approval process.

External Sponsorship

Any sponsorship, partnership, or collaboration with external organizations must receive prior approval from the Student Affairs Committee and institutional authorities.

Students shall not enter into agreements or commitments with external agencies without authorization.

Guest Speakers and External Participants

Clubs intending to invite industry experts, alumni, professionals, or distinguished guests should obtain prior approval and share relevant details with the Faculty Mentor and Student Club Committee.

Advertising and Publicity Guidelines

All promotional materials must be approved before circulation.

Publicity Material Must Include

- Name of the Club
- Event Title
- Date, Time, and Venue
- Registration Details
- Organizing Club and Contact Information

Publicity Standards

- Publicity materials should be professional, respectful, and appropriate.
- Posters and banners may only be displayed in designated areas.
- Promotional content should align with the values and image of IARE.
- Digital publicity should follow institutional communication guidelines.

Use of Institute Name and Logo

The name, logo, branding elements, and identity of IARE may only be used for approved institutional and student club activities

Student Clubs shall not:

- Use the Institute name for commercial purposes.
- Endorse external products or services without authorization.
- Represent personal opinions as official institutional positions.



Professional Conduct

Student Council and Club members represent both their organization and the Institute. Therefore, all members are expected to:

- Demonstrate professionalism, integrity, and respect.
- Maintain ethical conduct during all activities.
- Promote inclusivity and responsible leadership.
- Comply with the Institute's Code of Conduct and disciplinary regulations.

Failure to comply with institutional guidelines may result in the suspension of event approvals or disciplinary action as deemed appropriate by the Institute.

Contracts, Agreements, and Financial Procedures

Contracts and Agreements

- Students and Club Leaders cannot sign contracts, MoUs, or legal documents on behalf of the Institute.
- Any collaboration with external organizations requires prior approval from the Faculty Mentor and Institute authorities.
- Only authorized Institute officials may execute agreements.

Financial Management

- All club-related financial transactions must follow Institute policies and approval procedures.
- Prior approval is mandatory before engaging vendors or service providers.
- Payments will be processed only through approved institutional channels.

Reimbursement Process

Submit:

- Reimbursement Request Form
- Original Bills/Receipts
- Proof of Payment (if applicable)
- Event Approval Documents
- Event Report
- Faculty Mentor Approval

Financial Responsibility

- Maintain transparency and accurate financial records.
- Use funds only for approved purposes.
- Ensure accountability for sponsorships, grants, and institutional support.
- Submit reimbursement claims within the prescribed timeline.

Marketing and Promotion Guidelines

Social Media

- Promote club activities through approved social media platforms.
- Share accurate, professional, and appropriate content.

Publicity Materials

- Use approved posters, banners, and digital advertisements.
- Include the club's name, event details, and contact information.

Use of IARE Name and Logo

- Use the Institute name and logo only with prior approval.
- Unauthorized commercial or personal use is prohibited.

Advertising Policy

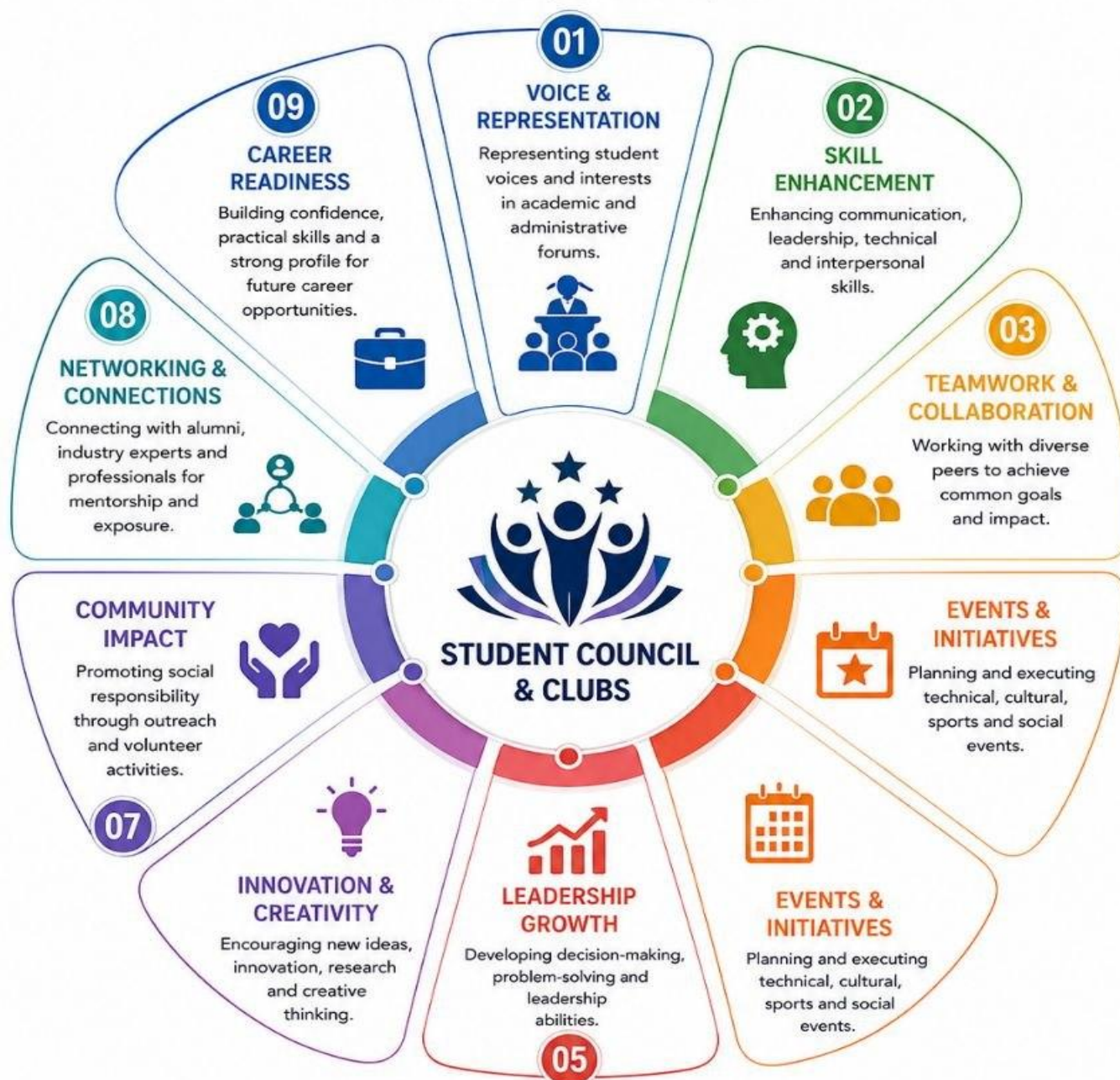
- Ensure all publicity is factual and professional.
- Clearly mention the organizing club and event details.
- Remove publicity materials after the event.

Approved Publicity Locations

- Notice boards
- Digital displays
- Student activity areas
- Official social media platforms and website

EMPOWERING STUDENTS THROUGH LEADERSHIP AND CLUBS

From Participation to Impact



OUR IMPACT



Student Council and Clubs Mapping to Sustainable Development Goals

The Student Council and Clubs serve as platforms for holistic student development, leadership, innovation, community engagement, and social responsibility. Through their diverse activities and initiatives, Student Council and Clubs contribute directly to the achievement of several United Nations Sustainable Development Goals.

SDG 3 – Good Health & Well-Being: Sports, fitness, wellness, and health awareness initiatives.

SDG 4 – Quality Education: Skill development, technical learning, leadership, and academic enrichment.

SDG 5 – Gender Equality: Women empowerment, equal opportunities, and inclusive participation.

SDG 8 – Decent Work & Economic Growth: Entrepreneurship, career readiness, and professional development.

SDG 9 – Industry, Innovation & Infrastructure: Innovation, technology projects, hackathons, and startup culture.

SDG 10 – Reduced Inequalities: Diversity, inclusion, and equal access to student opportunities.

SDG 11 – Sustainable Cities & Communities: Community service, social outreach, and civic engagement.

SDG 12 – Responsible Consumption & Production: Sustainability, resource conservation, and waste reduction.

SDG 13 – Climate Action: Environmental awareness, green initiatives, and conservation activities.

SDG 16 – Peace, Justice & Strong Institutions: Democratic values, ethical leadership, and student representation.

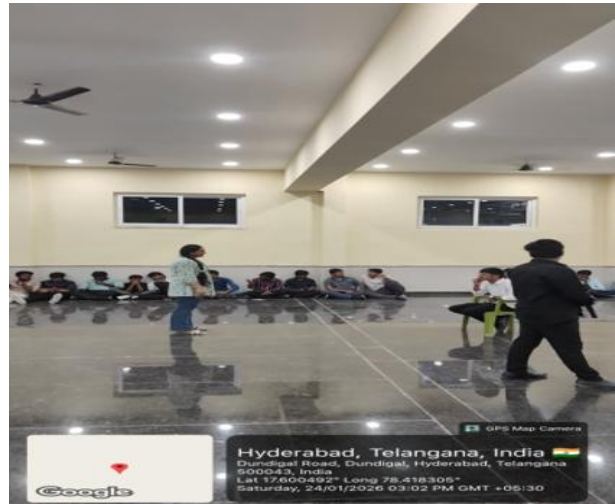
SDG 17 – Partnerships for the Goals: Collaboration with clubs, industry, NGOs, and community partners.



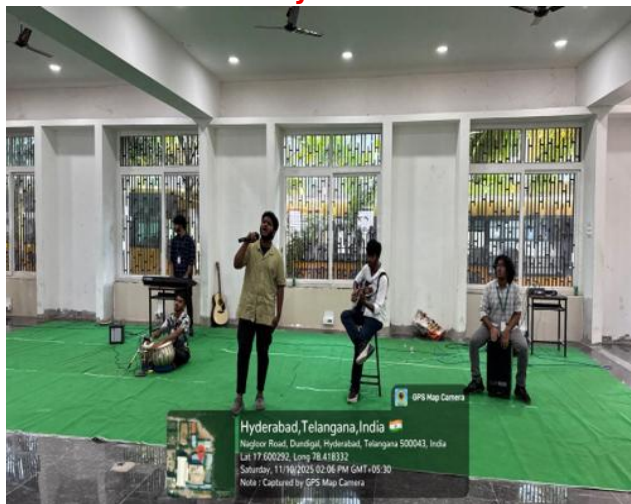
Vibrant Campus Life: Club Events in Pictures



Art Booth by Fine Arts Club



It's Showtime by Chitrakala Club



Rhapsody Performance by Music Club



Heat Waves by Reelhaus Club



Plugs Crew Performance by Dance Club



SpakEd by Electoral Literacy Club



Pot Painting by Fine Art Club



AI in Marketing by Compendium Club



3-Point Basket Ball Contest by Sports Club



Oil Pastel Painting by Fine Arts Club

Contact us

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Student Council & Clubs Handbook 2026-27