



# INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal - 500 043, Hyderabad, Telangana

**ANNEXURE-04**

## EXAMINATIONS COMMITTEE

The Examination Committee is responsible for planning, organizing, and supervising all examination-related activities in the institution, ensuring a systematic and efficient process. It formulates policies and procedures to maintain fairness, transparency, and integrity in the conduct of examinations. The committee prepares the examination schedule and ensures its timely execution without disruptions. It coordinates the appointment of paper setters, examiners, and moderators in accordance with institutional norms and guidelines. The committee ensures confidentiality and standardization in the evaluation and assessment process. It oversees the smooth conduct of examinations and ensures the timely declaration of results. The committee also focuses on continuous improvement of the examination system and practices. It addresses and resolves grievances related to examinations in a fair and transparent manner. Further, it recommends appropriate corrective and disciplinary actions to uphold the credibility and discipline of the examination process.

### Objectives:

- To ensure the fair, transparent, and efficient conduct of all examinations in the institution.
- To formulate and implement policies for continuous improvement of the examination system.
- To coordinate the preparation of examination schedules and timely declaration of results.
- To ensure confidentiality, integrity, and standardization in evaluation and assessment processes.
- To address examination-related grievances and recommend appropriate corrective actions.

### Members of Examination Committee:

S.No	Name	Designation	Department	Responsibility
1	Dr. L V Narasimha Prasad	Professor & Principal	CSE	Chairman
2	Dr. A Aruna Kumari	Professor & Director of University Examinations, JNTU, Hyderabad	Mechanical Engineering	JNTUH Nominee
3	Dr. D Shobha Rani	Professor & CoE	EEE	Member
4	Dr. A Krishna Chaitanya	Professor & Additional CoE	IT	Member
5	Mr. E Krishna Rao Patro	Assistant Professor	CSE	Member